

ProSearch MSI, Inc.

POSITION _____ **JOB ORDER#** _____

COMPANY NAME _____

Address _____ **LOCATION** _____

City/State/Zip _____

Co. Phone # _____ Fax # _____

Contact Name _____ Phone # _____

2nd Contact Name _____ Phone # _____

JOB RESPONSIBILITIES:

Why is position available? _____

The position leads to? _____

Major duties to be performed? _____

JOB DESCRIPTION

EXPERIENCE

Required - R
Preferred - P

JOB DESCRIPTION	EXPERIENCE	Required - R Preferred - P

COMPENSATION

SALARY: Low: _____ High: _____ Draw: _____ Raises When? _____

Total Bonus _____ Total Commission _____ When Paid? _____

Estimate of 1st Year Earnings \$ _____ Previous Person Earned \$ _____

Relocation Paid? YES ___ NO ___ Interviewing Expenses Paid? YES ___ NO ___

BENEFITS:

HOSP ___ MAJ. MED. ___ SPEC. ACCIDENT ___ PROFIT SHARING ___ CAR ___ EXPENSES ___ PENSION ___

STOCK OPTION ___ VAC ___ P/D ___ HOLIDAYS ___ SICK DAYS ___

TUITION AID ___ DENTAL ___ OPTICAL ___ ARE THEY COMPANY PAID? YES ___ NO ___ EMPLOYEE CONTRIBUTION ___

COMPANY DESCRIPTION/FEES:

1ST YEAR EARNINGS FEE BASED ON _____

FEE % RANGE QUOTED TO EMPLOYER FROM _____% TO _____%

FEE IN \$'S QUOTED TO EMPLOYER FROM \$ _____ TO \$ _____

RECRUITER: _____